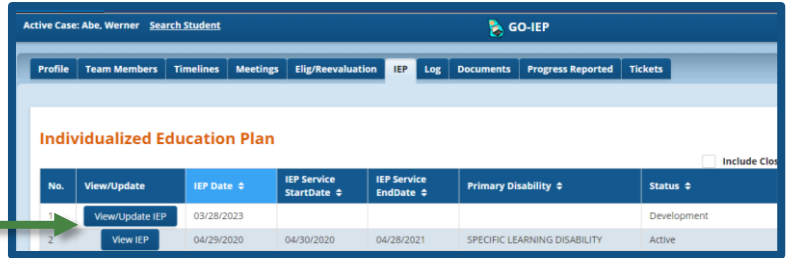


**1**

**ACCESS**

From the student's IEP tab, click **View/Update IEP**.

View/Update IEP

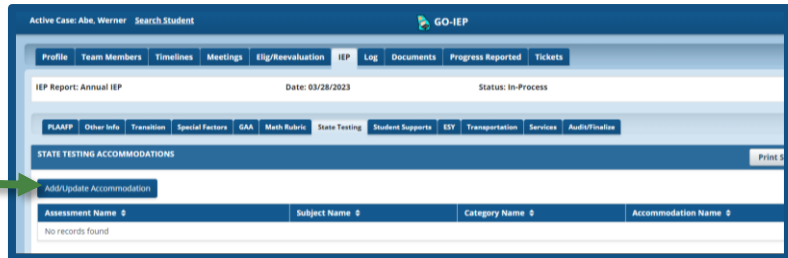


**2**

**ADD**

From the State Testing tab, click **Add/Update Accommodation**.

Add/Update Accommodation

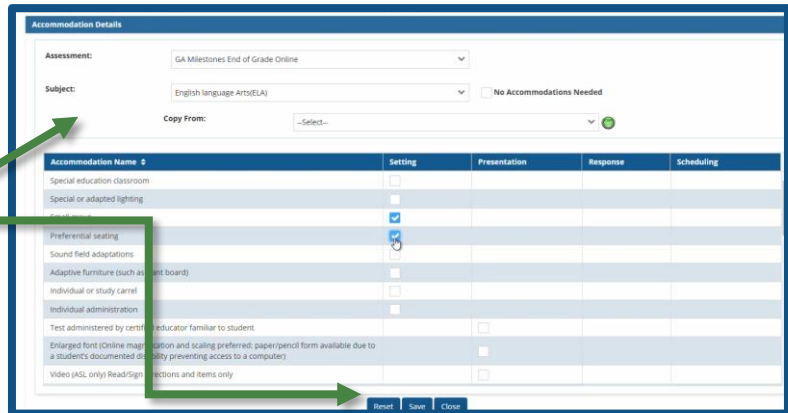


**3**

**SAVE**

Select an *Assessment*, a *Subject*, and *Accommodations*. Click **Save**.

Save



**4**

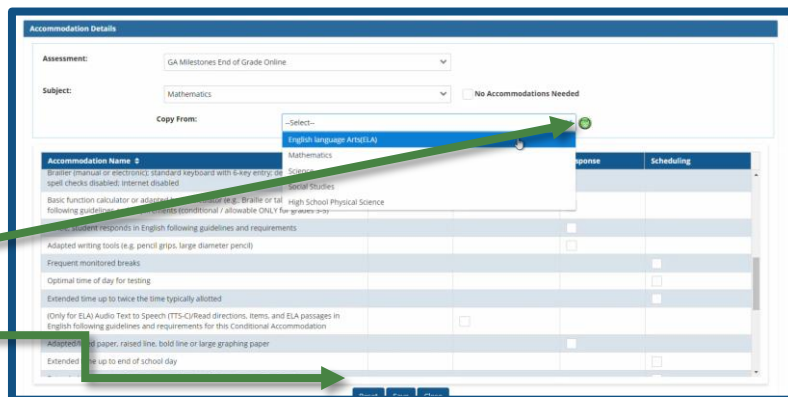
**COPY**

Select a new *Subject*. Select a *Copy From* subject. Click **Go**, then **Save**, then **Close**.



Close

Save



**5**

**DELETE**

From the *State Testing* tab, click **trash can icon**. Confirm **Yes** on the pop-up screen.

